



Terms & Conditions

Lessons:

1. Private lessons are on a One 2 One basis, they are 30 or 60 minutes long. Private class is held in dedicated lessons room.
2. It is very important that students make themselves available for all their allocated lessons at the specified time as teacher **cannot undertake** to make up lessons missed by students.
3. **Students are expected to arrive punctually for all lessons.** They are also expected to be well prepared for each lesson, and to have with them:
 - their music books/scores, scale book, studies, music manuscript or other materials (as detailed by the teacher)
 - practice notebook, in which details of lessons are recorded.
4. Lessons are **non-transferable**. Lessons may not be taken by – for example – another family member / parent / sibling or any other individual, under **any circumstances.**
5. Any lessons missed due to a teacher being absent will be made up by the teacher.
6. ***Vpianolessons*** term length vary from term to term.
7. Attendance will be strictly recorded by each teacher. If a pupil is absent for 2 or more lessons, parents will be informed.
- 7.1 If a pupil is going to be absent, for any reason, Vpianolessons should be informed as soon as possible (Tel: 083 0314 413; Email: vpianolessons@gmail.com).



7.2 In cases where a pupil will miss a lesson due to a school trip or school sports activity, teachers will attempt to provide an alternative lesson time, **but this is not guaranteed**, is dependent on the individual teacher's schedule and can **only** be considered when at least one week's advance notice is provided. The pupil's parent/guardian must contact the **teacher concerned** a week in advance.

7.3 In cases of a student being unable to attend/participate in lessons due to illness/a broken limb/pandemic or other circumstances, the School **is not obliged to reschedule lessons or refund fees.**

8. Students are offered the opportunity to enter for Royal Irish Academy of Music and Associated Board examinations. They are also encouraged to take part in recitals organised by the Vpianolessons, to perform for school assemblies and to enter for music festivals and competitions.

8.1 Parents and students will be informed of exact dates and times of exams as soon as they are confirmed by RIAM.

8.2 For exams organised by the Associated Board (ABRSM): these exams will take place in an external venue, decided by ABRSM. The ABRSM will not refund entry fees if a student withdraws after submitting an exam entry.

9. Entries for exams and competitions involve separate fees which must be paid in full, in advance, by the date specified by Vpianolessons; otherwise the pupil will not be entered. The teacher will provide details in advance, in writing, when an entry fee is required. The RIAM and ABRSM will not accept entries submitted without the required entry fee.

9.1. Decisions on the most appropriate grade/level of exam for a student, exam session auditions and suitable competitions to enter will be made by the teacher, in consultation with the student and the student's parents/guardians, as appropriate. The final decision on entries for exams/competitions/auditions rests with the teacher.



Payment Details

1. Lessons are charged for each term, the payment for the term **must be paid within 7 days before term begins.**
- 1.2. For option of "Pay as you go" fee required one week in advance.
- 1.3 Cash and Cheques accepted.
- 1.4 Lessons fees **are non-refundable and non-transferable.**
- 1.5. Increases in fees will be reviewed every 12 months.
- 1.6 You **will not be charged** for lessons cancelled by the music teacher.
- 1.7 You **will not be charged over the school holidays.**

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